

## ASRM Group FAQs:

### When and where is the ASRM Scientific Congress?

The [80th ASRM Scientific Congress & Expo](#) will be held Saturday – Wednesday, October 19 – 23, 2024 in Denver, Colorado, USA at the Colorado Convention Center. A typical meeting includes various symposia, roundtables, keynote lectures, plenary sessions, interactive sessions, and industry-sponsored presentations.

ASRM 2024 Scientific Congress registration options include:

- SCIENTIFIC CONGRESS & EXPO Registration – In-person registration which includes access to the expo hall, poster sessions, opening ceremony, and all Scientific Congress sessions. This registration is for in-person only, no additional content.
- SCIENTIFIC CONGRESS & EXPO + ASRM 2024 Recorded Content Bundle – This registration option (with a discount on the recorded content!) includes your in-person registration **plus** all recorded Scientific Congress sessions (recorded content excludes roundtables, lunch symposia, ticketed items, and other non-recorded sessions). Access to the Recorded Content Bundle is available 3-4 weeks after the Congress. CME/CE credits through ASRM are claimed only through in-person attendance for 2024. Recorded content will not offer access to CME/CE credits.
- ASRM 2024 Recorded Content Bundle ONLY – Can't make it to the in-person ASRM 2024 Scientific Congress & Expo? Purchase this Bundle and receive recordings of all Scientific Congress sessions (recorded content excludes roundtables, lunch symposia, ticketed items, and other non-recorded sessions). This Bundle is available 3-4 weeks after the Congress. Recorded content will not offer access to CME/CE credits.

### What is the registration pricing?

Registration pricing can be here: <https://asrmcongress.org/register/registration-rates/>

### How do I register group attendees?

Group registration records are entered through the online group registration site. Group leaders have immediate access to manage the group registration records once the leader/contact record has been created. Group login and Passwords will only be given to the Group leader we have on file. Group leaders/contacts must provide the group registrants personal **email address**, otherwise the group registrant will not be able to access the ASRM Congress and the CME certificate post Meeting. Group leaders sending import spreadsheets (see instruction page) should allow 5-7 business days until registrants will appear in the group registration website. A group must have 50 participants to submit the spreadsheet to be imported. **Spreadsheet submission deadline: September 20, 2024.**

A unique email address **must** be provided for each group registrant to access any part of the recorded bundle content and receive CME credits. Without a unique email the attendee **will not** be able to access the ASRM 2024 recorded content bundle.

### **Can I do name replacements/changes?**

On-line substitutions, event changes, registration category changes can be made online. When adding additional registrants to the group the current registration fees will apply at the time the record is added. Leaders may cancel a registrant to allow for a name change or to update the registration category i.e. nonmember allied health to nonmember doctoral, current price schedule will apply when making these changes on-line. Name changes online can be made to nonmember records only. Name changes to member records can be submitted to the registration center at [asrmregistration@spargoinc.com](mailto:asrmregistration@spargoinc.com).

### **What payments do you accept?**

The ASRM accepts online payments with Credit Cards: VISA, Master Card, American Express. Funds paid by credit card take **24 to 48 hours** to allocate into group registrations.

Wire Transfers can be accepted in US dollars and include a wire processing fee. Wires are due to the registration by **October 4, 2024**. Groups paying after this date should use a credit card online. Wire payments are considered complete after the funds arrive at ASRM's bank account and have been applied to the group registrations. The name of the group and group confirmation number should be included in the reference section of the wire confirmation. A copy of the bank wire transfer confirmation and the ASRM wire transfer inquiry form must be sent to the registration center.

### **What is the ASRM Cancellation Policy?**

#### In-person Cancellation Policy

Cancellations received on or before September 3rd will receive a full refund minus a \$150 processing fee. Cancellation requests must be submitted in writing. Cancellations received after September 3rd will not be eligible for a refund. There are no refunds for the President's Gala.

#### 2024 ASRM Recorded Content Bundle Cancellation Policy

The ASRM 2024 Recorded Content Bundle materials will be available to registrants through September 30, 2025. Therefore, registration fees for this bundle are not refundable. Recorded content will not offer access to CME/CE credits.

### **Where can I find the congress program?**

The program can be found on the congress website here: <https://asrmcongress.org/scientific-program/>