

Exhibitor Housing Policy

Where to Reserve Housing

SPARGO, Inc. is ACOG's exclusive and official housing bureau for the 2023 Annual Clinical and Scientific Meeting. Beware of Housing Pirates and Poachers! **ACOG does not endorse booking hotel reservations via sources other than through SPARGO, Inc.**

Any organization that obtains housing outside of the ACOG Housing Center will be penalized with a surcharge of 10% of their total cost of booth space and forfeiture of the current year's priority points.

Payment Information

All exhibitor reservations require a deposit equal to two (2) nights' room rate and tax per room that is non-refundable after 5:01 p.m., Eastern time on Friday, March 24, 2023. Any cancellations or room night(s) reductions made after this deadline, will result in forfeiture of the two (2) night deposit. No refunds will be issued regardless of room cancellations, shortening of stays, and/or no-shows.

Room Block Dates

A room block is defined as **three (3) or more rooms** per hotel and requires a designated representative to manage their organization's hotel reservations as a group. Rooms held in room blocks are "unassigned" until actual reservations are entered through the [exhibitor reservation management](#) portal. Unassigned rooms are only guaranteed on the nights of **May 18 and 19**, rooms on other nights may be confirmed (based on availability) when assigning rooms with guest names and reservation dates through the [exhibitor reservation management](#) portal. **Rooms must be assigned with guest names, reservation dates, and a method of payment by 5:00 p.m. Eastern time, on Friday, March 24, 2023, any unassigned rooms, or rooms without a valid method of payment will be released after this deadline.**

Reservation Changes

After deadline of March 24, 2023, exhibitors may continue to make online changes (based on availability) until **Monday, April 24, 2023**. Any additional room requests or room night requests will be granted based on availability. **No reservation changes may be made between Tuesday, April 24 and Wednesday, April 25. Beginning on Thursday, April 27, 2023, exhibitors must contact the hotel to change or cancel your reservations.**