

## Exhibitor Housing Policy

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### Where to Reserve Housing

SPARGO, Inc. is ACOG's exclusive and official housing bureau for the 2026 Annual Clinical and Scientific Meeting. Please be aware of **housing pirates and poachers** – unauthorized companies that may contact you offering lower rates or alternative housing options. These organizations are not affiliated with ACOG or SPARGO, Inc. To ensure your hotel reservations are legitimate and secure, **book only through the official ACOG Housing Center, managed by SPARGO, Inc.**

**Please note that any organization securing housing outside of the official ACOG Housing Center will be subject to a 10% surcharge on their total booth cost and will forfeit their current year's priority points.**

### Deposit and Cancellation Policy

All exhibitor reservations require a deposit equal to **two (2) nights' room rate plus tax per room**. This deposit becomes **non-refundable after 5:01 p.m. Eastern Time on Friday, February 27, 2026**. Any cancellations or reductions in room nights made after this deadline will result in the forfeiture of the two-night deposit. **No refunds will be issued for cancellations, shortened stays, or no-shows.**

### Room Block Policy

A room block is defined as **three (3) or more rooms per hotel** and requires a **designated representative** to manage the organization's reservations as a group. Rooms held in room blocks are considered "unassigned" until individual guest reservations are entered through the **Exhibitor Reservation Management Portal**.

Although rooms are available beginning **April 29, unassigned rooms are only guaranteed for the peak nights of April 30 and May 1, 2026**. Requests for rooms on other nights will be **confirmed based on availability** at the time guest names and reservation dates are booked through the **Exhibitor Reservation Management Portal**.

All rooms must be assigned with **guest names, reservation dates, and a valid method of payment** no later than **5:00 p.m. Eastern Time on Friday, February 27, 2026**. Any unassigned rooms or rooms without a valid payment method after this deadline will be automatically released.

### Reservation Changes After February 27

After the **February 27** deadline, exhibitors may continue to make online changes until **Friday, April 3, 2026**. Any additional room or date requests will be confirmed according to hotel availability. **No reservation changes may be made on Monday, April 6**. Beginning **Tuesday, April 7**, exhibitors must contact their assigned hotel directly to modify or cancel reservations.