



Data to Dialogue: Communicating Radiotherapy's Value to Advance Care

SEPTEMBER 26-30, 2026 | BOSTON

2026 ASTRO ANNUAL MEETING Exhibitor Room Block Terms and Conditions

By requesting and/or creating an Exhibitor Room Block for the 2026 ASTRO Annual Meeting, the authorized representative of the Exhibiting Company, herein referred to as "Exhibitor," hereby agrees to comply with the terms set forth in the 2026 ASTRO Annual Meeting Exhibitor Room Block Terms and Conditions, herein referred to as "Exhibitor Housing Terms," the 2026 Application and Contract for Exhibit Space, 2026 Exhibitor Prospectus, 2026 Exhibitor Resource Center and the 2026 ASTRO Annual Meeting Exhibitor Rules, Regulations and Policies, collectively herein referred to as the "Exhibitor Housing Rules". Further, the submission of an Exhibitor Room Block constitutes a legal binding contract between the Exhibitor and ASTRO and enforceable in accordance with its terms.

A. Exhibitor Room Block Eligibility

Only Exhibitors who have submitted an Application and Contract for Exhibit Space and have received an assigned booth number are eligible to request an Exhibitor Room Block via the ASTRO Housing Center. If Exhibitor cancels their booth space or fails to complete full payment of their booth space in accordance with the payment schedule, the Exhibitor's Room Block will be cancelled. Exhibitor will not be allocated more rooms than the total rooms "actually used" at the previous year's meeting. ASTRO reserves the right to limit the number of rooms allocated to a company and amend an Exhibitor Room Block request and/or actual Exhibitor Room Block.

B. Exhibitor Room Block Assignment

Priority is given to 2025 Annual Meeting Exhibitors. All confirmed 2025 Exhibitors in good standing shall be given a scheduled time, according to their priority point rank, to select booth space as well as housing for the 2026 ASTRO Annual Meeting. ASTRO Ambassadors are invited to preselect their 2026 exhibitor housing before all other confirmed 2025 Exhibitors, based on the Ambassador's priority point rank. Companies who elect not to participate in the 2025 on-site booth space/housing selection process or companies who did not exhibit at ASTRO 2025 may secure an exhibitor room block beginning on Thursday, April 9, 2026, provided that they meet the Exhibitor Room Block Eligibility Requirements in Section A, and assignments will be made on a first-come, first-served basis and subject to available room inventory.

Only the nights of **September 26, September 27, September 28, 2025**, are secured upon confirmation of Exhibitor's Room Block. To reserve specific nights outside of these dates, Exhibitor must provide reservation details via the exhibitor housing management website, including but not limited to name and arrival/departure dates, for each individual staying within the Exhibitor's Room Block.

C. Exhibitor Housing Contact

An Exhibitor who requests and/or creates an Exhibitor Room Block must designate one individual who will serve as the Exhibitor Housing Contact, herein referred to as "Housing Contact". The Housing Contact is the only individual who has the authority to manage the Exhibitor's Room Block. Only one Housing Contact may be designated by the Exhibitor to manage the Exhibitor's Room Block. The

Housing Contact will be able to enter and edit Exhibitor's Room Block reservations via the exhibitor housing management website. All communication regarding the Exhibitor's Room Block will be sent to the Housing Contact.

D. Exhibitor Rooming List and Room Block Management

An Exhibitor with an Exhibitor Room Block must manage their room block online and is responsible for correctly entering reservation information for each individual staying within the Exhibitor's Room Block. The Housing Contact may begin managing their Exhibitor Room Block online by assigning names, arrival/departure dates, etc., beginning on **Thursday, April 9, 2026**. Once the Exhibitor has submitted names for all requested rooms, Housing Contact will receive an email confirmation with reservation information.

Reservation information, including but not limited to names, arrival/departure dates and a credit card to guarantee each reservation, is due by 5:00 p.m. Eastern time on **Friday, August 7, 2026**. Rooms not assigned reservation information, including but not limited to names, arrival/departure dates and a credit card to guarantee each reservation, by 5:00 p.m. Eastern time on **August 7, 2026**, shall be released back into general inventory for resale. Subject to Section E, Exhibitor Room Block Modification and Cancellation, Exhibitor understands that they are still financially responsible for rooms that are released as stated per the terms under Section G, Exhibitor Room Block Attrition.

After **August 7, 2026**, changes may be made to existing reservations in Exhibitor's Room Block **until 5:00 p.m. Eastern time on September 3, 2026**. Beginning **September 9, 2026**, Housing Contact must contact their assigned hotel(s) directly for any changes or cancellations. Please note that changes will be based on the hotel's current availability.

Please note that while the Housing Contact may specify room type and other special requests via the exhibitor housing management website when making reservations for individuals staying within the Exhibitor's room block, hotel(s) will not guarantee these requests. Guests must confirm request at check-in.

Exhibitor understands that the contact information provided with the submission and/or creation of an Exhibitor Room Block will be shared with other organizations assisting in the production of the 2026 ASTRO Annual Meeting.

E. Exhibitor Room Block Modification and Cancellation

Exhibitor may make changes to their room block (i.e. increase/decrease number of room nights in block or change hotels) or cancel their room block in its entirety provided written notice is received by the [ASTRO Housing Center](#) **on or before 5:00 p.m. Eastern time on August 7, 2026**. Confirmation will be sent to the Housing Contact within five (5) business days upon receipt of written notification of change or cancellation request. If confirmation is not received, Housing Contact must contact the ASTRO Housing Center to verify change or cancellation was received. Please note that any changes will be based on a given hotel's current availability. Exhibitor is responsible for the final Exhibitor Room Block as defined under Section G, Exhibitor Room Block Attrition, unless modified via this approved process.

If ASTRO cancels the live Annual Meeting, Exhibitor's room block will be cancelled and Exhibitor will not be financially responsible for their Exhibitor Room Block.

F. Individual Reservation Cancellation and No Shows

In order to avoid cancellation penalties from the hotel, cancellations for individual reservations must

be made 72 hours prior to arrival. Hotels will assess a one night's room and tax penalty for anyone who is a no show.

G. Exhibitor Room Block Attrition

Unless cancelled in accordance with Section E, Exhibitor Room Block Modification and Cancellation, Exhibitor is required to maintain eighty-five percent (85%) of final Exhibitor Room Block. Final Exhibitor room block is herein defined as the total number of room nights reserved by Exhibitor as of 5:00 p.m. on **August 7, 2026**. Should Exhibitor's total number of actual room nights utilized be less than eighty-five percent (85%) of their final Exhibitor Room Block and should that in turn put ASTRO in an attrition situation, the Exhibitor shall pay ASTRO the difference between eighty-five percent (85%) of the final Exhibitor Room Block less the number of room nights actually utilized. All fees shall be calculated using the net single room rate. In instances where these payments are not satisfied, it is understood that the Exhibitor may be subject to forfeiture of all priority points and denied participation in future ASTRO events until all financial obligations are successfully met.

H. Exhibitor Room Block Deposit

All hotel reservations require a credit card to guarantee the reservations within the Exhibitor's Room Block. When guaranteeing reservations by credit card, Exhibitor shall have the option to use one company credit card for the entire Exhibitor Room Block or provide an individual credit card for each reservation within the Exhibitor's Room Block. When guaranteeing reservations by check, the check must be made payable to the Exhibitor's assigned hotel(s) and sent to the ASTRO Housing Center.

Please note that credit card information provided is to guarantee reservations only and is not a form of payment. Individuals will be asked to provide payment upon arrival unless otherwise arranged between the Housing Contact and the ASTRO Housing Center.

I. Transferring Exhibitor Room Block

An Exhibitor's room block cannot be transferred to any other party.

J. 2026 Housing Priority Points

Exhibitors who take advantage of requesting their room block through the ASTRO Housing Center have the opportunity to earn up to 65 priority points towards their 2027 booth space selection. Exhibitor earns 50 housing priority points when they secure a room block through the ASTRO Housing Center and 15 bonus points when they request a 2026 room block on site in San Francisco during the 2025 Annual Meeting.

The following conditions must be met to earn housing priority points:

- Rooms must be secured via the exhibitor housing website. Exhibitors who secure rooms via the attendee housing website or any other method other than the exhibitor housing website are not eligible to receive housing priority points.
- Exhibitor must adhere to the 2026 Annual Meeting Exhibitor Rules, Regulations and Policies and the Exhibitor Housing Rules.
- Exhibitors who cancel their room block in its entirety before or during the 2026 ASTRO Annual Meeting are not eligible to earn housing priority points.

K. Reserving Housing on Behalf of Someone Else

As the Housing Contact, you acknowledge that you are securing housing for individuals other than yourself. You represent that you are authorized to complete their hotel reservation and agree to the Hotel Reservation Disclosure below and the Exhibitor Housing Rules on behalf of each person you make a reservation for, and that the information you provide is accurate. In advance of reserving hotel accommodations for any of Exhibitor's participants for the 2026 ASTRO Annual Meeting, the Housing Contact agrees to inform and provide Exhibitor's participants with the Exhibitor Housing Rules and to obtain their written agreement to the terms of this Contract. Exhibitor and Housing Contact will be solely liable for any damages that result from any information you provide, including the use of any of Exhibitor's participant's contact information. The Housing Contact and the Exhibitor agrees to indemnify and hold harmless ASTRO, its officers, directors, employees, agents and affiliates from all liability, damages, judgments, and costs (including reasonable attorneys' fees) for any claims brought by or on behalf of any Exhibitor participant or other third party arising from your conduct, misconduct, or negligence in completing this hotel reservation on another's behalf. In the event of any change to the Exhibitor Housing Rules, the most up-to-date version, available online at www.astro.org/exhibits26, will be controlling.

Attendee Hotel Reservation Disclosure

By reserving a room at one of ASTRO's official hotels for the 2026 Annual Meeting, I agree to permit ASTRO and its agents, and my assigned hotel(s) to disclose and use my personal information for the purpose of facilitating my hotel reservation. I agree to release ASTRO and its agents, ASTRO's official hotels and their respective officers, directors, employees and agents from any liability relating to the disclosure of my personal information for this purpose.

L. ASTRO Official Housing Agent

ASTRO has designated, SPARGO, Inc. as the official housing agent for the 2026 ASTRO Annual Meeting. Should Exhibitor be contacted via any person or third-party agency other SPARGO, Inc., Exhibitor should contact the [ASTRO Housing Center](#) immediately via email or at 571-549-4534 to verify the validity of the communication. ASTRO and SPARGO, Inc., shall not be liable to Exhibitor for any reason, including the earning of housing priority points, should Exhibitor, erroneously or otherwise, secure housing through a third-party agency who is not the official housing agent for the 2026 ASTRO Annual Meeting.

M. Questions

Please direct questions regarding Exhibitor's Room Block to the [ASTRO Housing Center](#) via email or fax 703-631-2971 or phone at 1-800-541-6058 (toll free) or 571-549-4534 (international) between 8:30 a.m. and 5:00 p.m. Eastern time.

N. Exhibitor Housing Amendment

ASTRO reserves the right to amend and/or change the Exhibitor Housing Terms at any time. Please refer to the ASTRO 2026 website at <http://www.astro.org/exhibits26> for the most current version of the Exhibitor Housing Terms.